

Dr. Maia Buchukuri, MD, PhD

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KEY QUALIFICATIONS:

Program Administrator at Social Service Agency, Child Care and Social Programs Department, Tbilisi, Georgia. Vast experience in technical support to the design, establishment, management, monitoring and evaluation of health, rehabilitation, and social programs. Strong analytical, report writing and presentation skills. Proficiency in all major computer software.

WORK EXPERIENCE:

2010 – Present – Program Administrator, Social Service Agency, Child Care and Social Programs Department, Tbilisi, Georgia.

2007 – 2010 – State procurement services, National Health and Social Services Agency, Tbilisi, Georgia.

2006 – 2007 - Coordinator of social programs for people with disabilities, National Agency for Assistance of PwD, Ministry of Labor, Health and Social Affairs of Georgia, Health and Social Programs Agency, Tbilisi, Georgia.

2003 – 2006 - Coordinator of social security programs for people with disabilities, Social Insurance Fund, Tbilisi, Georgia.

2000-2003 – Coordinator, Ministry of Labor, Health and Social Affairs of Georgia, Tbilisi, Georgia.

1996 – 2000 – Director, Medical and Social Rehabilitation Center for War Veterans and their Families. Ministry of Labor, Health and Social Affairs of Georgia, Tbilisi, Georgia.

1993 – 1996 – Deputy Director, Medical and Social Rehabilitation Center for War Veterans and their Families. Ministry of Labor, Health and Social Affairs of Georgia, Tbilisi, Georgia.

1998 - 2002 - Coordinator, International Campaign to Ban Landmines - Georgian Committee, Tbilisi, Georgia.

1993-2000 - Founder and President, Soldiers Memory Fund, Tbilisi, Georgia.

1986 – 1988 – Critical Medicine Department, Children’s 6th Hospital, Tbilisi.

1980-1983 – Sanitar, Tbilisi Emergency Service

EDUCATION:

2008 – Women Leaders’ Academy, Poland

2007 – Course of Organization of Insurance and Health care, University of Georgia, Tbilisi, Georgia.

2006 – Doctor of Philosophy (PhD), Social Hygiene and Health Organization, XXXX

2003 – Models for Social Assistance, Prague, Czech Republic.

1999 – Programs of leadership of women – Caucasus School of Business, Tbilisi, Georgia.

1994-1997 – Bachelor of Arts (BA) Macroeconomics, Tbilisi State University, Tbilisi, Georgia.

1997 – Course of Organization of Employment, Save the Children, Tbilisi, Georgia.

1994 – Course of Social Affairs, Belfast, United Kingdom.

1992 – 1994 – Resident physician, Pediatric Department, Children’s’ 2nd Hospital, Tbilisi, Georgia.

1989 – 1990 – Intern, Children’s’ State Hospital, Tbilisi, Georgia.

1983 – 1989 – Medical Doctor (MD), Doctor-pediatrician, Tbilisi State Medical Institute, Tbilisi, Georgia

PUBLICATIONS:

Available upon request.

Language skills: **Russian:** Fluent; **Georgian:** Fluent.

Computer Skills: Familiar with **Microsoft Office** software applications.

Cultural skills: Extensive experience of living/working in a multicultural environment and adapting to foreign cultures. Participant seminars and conferences ICBL-LM in Russia, Azerbaijan, Armenia, Albania, Bulgaria, Austria, Netherlands, Denmark, Poland, Norway, Mozambique, Switzerland, Belgium, Lao PDR, Colombia, Chile, USA.

Reference: Available upon request